

WE ARE IN & KING COUNTY REGIONAL HOMELESSNESS AUTHORITY

BY-NAME LIST IMPLEMENTATION MANAGER OPPORTUNITY

BASIC INFORMATION

Job Title: By-Name List Implementation Manager

Salary: Hourly rate, D.O.E.

Status: full-time, 40hrs/week, limited to 24 mo.

Supervisor: Executive Director

Location: Seattle, Washington

Deadline: applications will be considered on rolling basis

ORGANIZATIONAL OVERVIEW

WHO WE ARE

We Are In is a strategic initiative recently formed by a coalition of civic leaders representing housing and homelessness advocacy and faith-based organizations, people with lived experience of homelessness, and philanthropic and business organizations. The focus of We Are In is to bring together diverse external stakeholders to closely partner with government on advancing solutions to homelessness in King County that are racially equitable, community-driven and data-informed. Our goal is to reduce and ultimately end:

- the number of people experiencing homelessness in Seattle and King County
- racial disproportionality in who is impacted by homelessness; and
- fragmentation in our community's response to homelessness

This position will be embedded within the King County Regional Homelessness Authority (KCRHA), working closely with the Impact team at KCRHA and will report to the Executive Director of We Are In.

COMMITMENT TO EQUITY

Black, Indigenous, and people of color disproportionately experience homelessness due to historical and systemic racism. We cannot address homelessness without addressing racism at its roots and the trauma it continues to perpetuate. We set universal goals to end homelessness and pursue targeted solutions to achieve these goals. Our racial equity work does not stop there. We are committed to building an internal culture that challenges racism within our organization.

Individuals identifying as Black, Indigenous, people of color, having lived experience with homelessness, and/or LGBTQ are strongly encouraged to apply. Further, in our effort to conduct an inclusive search for qualified candidates, this position does not require an advanced degree. Educational attainment will be considered along with other experience.

KEY RESPONSIBILITIES

As the BNL Implementation Manager you will...

General expectations

- Ground your work in racial equity and social justice- this means, almost by second-nature, using an anti-oppression/anti-racist lens to all facets of content creation, data analysis, and engagement

- Acquire and maintain a detailed knowledge of We Are In & KCRHA's policies, principles, and strategies, and keep up-to-date with relevant developments.

Establish & maintain infrastructure for By-Name List (BNL)

- Serve as KCRHA's technical expert in the areas of database management, data integration, and technical product development
- Establish technical infrastructure needed internally at KCRHA to support an action-oriented, all-population, community-wide BNL
- Work with Microsoft and other technology partners to determine the necessary capacities at KCRHA and implement
- Manage integration of external data sources with BNL, including establishing data sharing agreements, understanding legal implications of data integration, and ensuring necessary technical capabilities
- Contribute to strategic planning of iterative development of BNL
- Work with service providers to ensure they have the technology tools necessary to access and use BNL

QUALIFICATIONS AND EXPERIENCES

Anti-racism

- Proven experience centering and giving power to the voices of people and groups often underserved and underrepresented, namely people with lived experience in homelessness
- Be personally committed to racial equity, anti-racism, and personal growth
- Have direct experience working with historically marginalized communities

Database management & integration experience

- At least 3-5 years of data management experience
 - Plus for candidates with experience working with HMIS, housing and other homelessness data systems
 - Plus for candidates with experience working with data and databases within the education, public health, and criminal-legal system
- Experience with data integration from multiple data sources, including public data systems (e.g. HMIS and others)

Technical

- 3-5 years of technical project management experience or at least leading technical teams
- Experience with leading projects for deploying PaaS, SaaS, and IaaS solutions on Azure
- Experience with leading data projects on Azure cloud deployments for data hubs and data warehouses

Ethics & security

- Experience working with sensitive and personally-identifiable data and instituting proper safeguards to protect data and treat with appropriate dignity and respect

Sector knowledge

- Possess an understanding of the complexity of homelessness and housing challenges affecting King County and understands the diverse perspectives of varying stakeholders within the region
- Experience working in sectors such as homelessness, criminal justice, foster care, or other similar sectors where you have formed partnerships with people with lived experience within those systems
 - *Preferred* lived experience of homelessness
 - *Preferred* experience within homelessness sector in King County

Culture / work environment

- Ability to work well within a cross-functional team environment and ability to receive and synthesize feedback from multiple audiences in a collaborative manner
- Experience working within and navigating complex bureaucracies and heavily matrixed environments
- Be enthusiastic for our mission and a desire to help us achieve our goals

COMPENSATION AND BENEFITS

This position requires a willingness to work some evenings and weekends and potential occasional travel throughout the state of Washington. This position can be fully remote (within Washington state) although there will be some in-person meetings in King County. We Are In is physically housed in the Building Changes office space at the Pacific Tower Building, in Seattle's Beacon Hill neighborhood.

HOW TO APPLY

Please submit Cover Letter and Resume or CV to info@wearein.org.